

LEE TOWNSHIP
SPECIAL MEETING
February 26, 2007

The special meeting of the Lee Township Board was called to order at 7:00 pm. at the Lee Township Hall located at 877 56th Street, Pullman, MI

Members present were: Trustee Christensen, Treasurer Lowery, Supervisor Schlack and Clerk King.
Absent: Trustee Black.

The purpose of the Special Meeting was to discuss the duties of the transfer station attendant(s). This position has been filled by G. Melson with the help of F. Muncy. Gary has indicated that the position should be refined and divided to accommodate the township park clean up duties with the overall management of the transfer station from the actual operational duties.

Currently with the operational duties in the transfer station, G. Melson had been monitoring the township parks to be sure that trash cans had been emptied and the port-a-johns cleaned. He also had taken a truck out along the roadsides within the township to pickup unwanted tires, furniture and garbage illegally dumped.

Discussion took place regarding the "free dump" tickets and the need for closer monitoring of there distribution. In the past, problems have arisen in regards to individuals using their tickets to bring in trash from outside the township. These tickets were to help residents remove unwanted refuse from their property in an overall attempt for a cleaner township.

Questions presented:

- How many workers would be needed to cover the duties? *Probably only one other person to help on an "as needed" basis.*
- What salary is requested? *Currently, \$10.00 per hour is paid, but would like to suggest \$750.00 a month (salaried).*
- What work has been done in the past at the cemetery? *Spraying and trimming trees.*
- How many hours a month to manage transfer station, monitor parks, trimming and spraying trees and cleaning up the township roadsides? *Currently hours worked as been somewhere around 50 hours a month.*
- Plowing has been done at the transfer station by attendant, would this continue? *Yes, currently this has been done by the G. Melson with his own vehicle.*

- If contracted by the township for the overseeing of the Parks and management of the transfer station, this would require G. Melson to have his own liability insurance and would be responsible for taxes. As an employee, he is covered under the township. This would also be the same for the person that would be on call as an assistant. A suggestion was made to have time sheets filled out and be under the employee status.
- Board members were concerned about the wear and tear that would result from plowing the transfer station on G. Melson's personal vehicle and did not feel that was fairly represented in the requested salary.

Supervisor Schlack purposed that he sit down with G. Melson, and the original list of duties that were prepared for the transfer station attendant several years ago, and make up a new job description to better define the duties. Supervisor Schlack would bring it to the next regular meeting for the board to review.

In reference to the "free dump" tickets, some discussion took place about a better system of monitoring. Ideas presented were:

- Requesting driver licenses when load is hauled in.
- Signing a statement to receive tickets, for proof of township residency.
- Posting a sign that explains the rules and requirements for using the tickets.
- Redesigning the tickets to be clearer and a possible signature line.

More discussion will take place in the near future.

Citizen's Comments: Many citizens gave their comments and suggestions. These comments consisted of having residents sign statement/oath before receiving tickets or using tickets, having a signature line added to the "free dump" tickets, using the punch system with a resident dump card and lastly a question was presented concerning if this was another new position and also could they sign a list to show their interest in working with the transfer station attendants as a "on call" assistant.

Motion was made by Christensen and seconded by Lowery to adjourn the meeting. All voted "aye". Motion carried.

Meeting was adjourned at 8:01 pm.